






K-1 Distribution Quick Reference Guide

Click **Distribute K-1s**.



 Tax year: 2019
 Contact Person
 GE MONEY FINANCIAL INSTITUTION ▾


2019 Tax Return

Refunds

Federal	\$10,000
Colorado	\$41,784
Total	\$51,784

Overpayments Applied


Colorado	\$100
Total	\$100

Payments Due


Alabama	\$12,345
California	\$12,345
Total	\$24,690.00

All required steps for your 2019 tax returns have been completed!


You can access and manage all of your tax documents by selecting an option below




[Make Tax Payments](#)




[Distribute K-1s](#)




[Download Tax Documents](#)



[View Tax Return](#)




[View or Download Signed Documents](#)



[View and Download Paper File Returns](#)

Due per invoice



[Pay or View Tax Preparation Fees](#)

2020 Estimated Payments

Q1

Colorado	\$1,929
Total	\$1,929

Q2

Colorado	\$2,029
Total	\$2,029

Q3

Colorado	\$2,029
Total	\$2,029

Q4

Colorado	\$2,029
Total	\$2,029

Click **Send Electronically**.

HATFIELD & ASSOCIATES Tax year: 2019 Contact Person GE MONEY FINANCIAL INSTITUTION

Summary Review Sign PaperFile **Distribute** Pay

Distribute K-1 Documents to Partners

Select the method you would like to distribute your K-1's

SEND
Electronically **1**
Email them from this website

Mail Hard Copies
Download Print, and Mail

Back Continue

K-1 Distribution Quick Reference Guide

1. Click the **pencil icon** in the Action column to edit each shareholder's contact information.
2. Add the shareholder's email address.
3. Click **Save**.
4. Once shareholder information is added, check the box next to each shareholder K-1 to be distributed.
5. Click **Email Documents**.
6. Click **Done**.

The screenshot shows the 'Distribute K-1 Documents Electronically' interface. At the top, there is a header with the HATFIELD & ASSOCIATES logo, 'Tax year: 2019', 'Contact Person', and 'GE MONEY FINANCIAL INSTITUTION'. A 'Download All K-1s' button is in the top right. Below the header is a 'Select Partners to Email' section with a 'Search Partners' input field. A table lists partners with columns for 'Partners', 'Email', 'Mobile', 'Status', and 'Action'. The table contains six rows, all with 'Not Sent' status. A red circle with the number '4' is next to the first checkbox in the first row, and another red circle with '1' is next to the pencil icon in the 'Action' column of the first row. Below the table is a modal window titled 'Update K1 Partners Details' for 'MARKUP ASSOCIATES'. The modal has fields for Name, SSN/EIN, Address, Email, Mobile, Partner Type, and Status. The 'Email' field has a red circle with the number '2' next to it. At the bottom of the modal are 'Cancel' and 'Save' buttons, with a red circle and the number '3' next to the 'Save' button. Below the modal, there are 'Back', 'Email Documents', and 'Done' buttons. A red circle with the number '5' is next to the 'Email Documents' button, and a red circle with the number '6' is next to the 'Done' button.

<input type="checkbox"/>	Partners	Email	Mobile	Status	Action
<input type="checkbox"/>	BIO CHEMICALS			Not Sent	
<input type="checkbox"/>	JNY PARTNERS			Not Sent	
<input type="checkbox"/>	MARKUP ASSOCIATES			Not Sent	
<input type="checkbox"/>	PAUL HANSON			Not Sent	
<input type="checkbox"/>	TARAA RODRICKS			Not Sent	

Update K1 Partners Details

Name: MARKUP ASSOCIATES

SSN/EIN: 154-35-4545

Address: Address

Email: (2)

Mobile: Select ()-

Partner Type: Individual

Status: Pending


Send update notification email to GE MONEY FINANCIAL INSTITUTION

(3)


Back (5) (6)

K-1 Distribution Quick Reference Guide












1. The Status column will display tracking information.
2. Click the **Resend icon** to deliver a new link to the K-1 upon shareholder request.

Tax year: 2019 Contact Person GE MONEY FINANCIAL INSTITUTION | 📄 🔄

Distribute K-1 Documents Electronically



Select Partners to Email

<input type="checkbox"/>	Partners	Email	Mobile	Status 1	Action
<input type="checkbox"/>	BIO CHEMICALS	bruceisincognito@gmail.com		Downloaded on 01/13/202...	  
<input type="checkbox"/>	JNY PARTNERS			Not Sent	 
<input type="checkbox"/>	MARKUP ASSOCIATES	clarkisincognito@gmail.com		Sent on 01/12/2022 03:56 ...	   2
<input type="checkbox"/>	PAUL HANSON	alfredisincognito@gmail.com		Sent on 01/12/2022 03:56 ...	  
<input type="checkbox"/>	TARAA RODRICKS			Not Sent	